

TRINITY SCHOOL OF MUSIC

Student Handbook 2021-2022

OVERVIEW

Trinity School of Music is a discipleship program of Trinity Evangelical Lutheran Church in Fort Wayne, IN. The mission of Trinity Lutheran Church is to connect people to Jesus. Trinity School of Music serves our church and our community by educating and empowering students through private instruction in piano, guitar and violin performance.

We believe that music inspires people to consider new opportunities and challenges, and instill habits that can last a lifetime: perseverance, confidence, a focus on excellence and the ability to solve problems.

We also believe that music can serve as a foundation to reach and motivate people towards a deeper relationship with Jesus. We seek to instill a passion in each student to use music as a gift to the glory of God.

The information in this handbook will provide details regarding Trinity School of Music procedures and the responsibilities of students and families who participate in school programs. We hope that it is useful for you.

We invite you to visit our church and take part in the various activities we offer throughout the year and to show appreciation for your student's progress. Please contact me or your student's instructor if you have any questions or concerns. We want to work with you to make an outstanding learning experience for your student.

Blessings to you and your family!

Nancy Widmann, Trinity School of Music Director

Tamra Schaaf, Music Facilitator

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Fort Wayne, IN 46808

260-422-7931

www.Trinityevangelicallutheranchurch.com

ADMISSIONS

Trinity School of Music admits students of any age, race, color, national/ethnic origin. Trinity School of Music does not discriminate according to any age, race, color, national/ethnic origin in administering policies and programs.

Admission to Trinity School of Music shall be with the understanding that students and responsible parties have familiarized themselves with this handbook and agree to comply with all guidelines stated herein.

FAITH BASED ORGANIZATION

Parents and students participating in our programs agree they will take no actions which would contradict the mission, purpose or beliefs of Trinity Evangelical Lutheran Church.

ANTI-HARASSMENT

The environment at Trinity School of Music must be one in which all individuals are free to work, learn and develop relationships without fear of intimidation and humiliation as a result of unwanted or unacceptable behavior from others. It is essential that students, instructors, parents and staff members treat each other with due respect. Trinity expects that all relationships among students, instructors, parents and staff be Christ-like and free of bias, prejudice and harassment.

CONFLICT RESOLUTION

Matthew 5:9 states, "blessed are the peacemakers, they shall be called the sons of God."

Conflict is an unfortunate part of the broken world we live in and how we resolve our conflicts is of the utmost importance. When conflicts arise, it is important that the Director be notified as soon as possible – even if the conflict is resolved. Any conflicts that cannot be resolved by the School Director will be escalated to the Advisory Committee whose decision is final.

SAFETY AND SECURITY

Trinity School of Music is very serious about maintaining a safe and secure environment for everyone.

Drivers and visitors are asked to:

- Drive slowly through the parking lot and be alert
- Enter and exit through Door 2 (south parking lot)
- Do not open doors or admit other visitors into the building

PERSONAL PROPERTY

Students may bring personal property into the Trinity Church building; however, Trinity School of Music does not assume any responsibility for any personal property of students or their families and visitors.

ATTENDANCE

Regular and prompt attendance is a critical factor in the progress of each student's development. Trinity School of Music encourages students and responsible parties to make prompt and consistent attendance a priority.

Student attendance will be recorded by the instructor. Students are allowed two missed lesson make-up times per semester. Instructors must be notified 24 hours in advance of the lesson of any absence. If the student is late to the lesson, the instructor is not under obligation to extend the lesson beyond the scheduled ending time.

PRACTICE/MATERIALS

Piano and organ students may use the church for practice. Please check with your teacher for scheduling a practice time. Guitar and violin students please check with your teacher for information on obtaining an instrument to be purchased or rented. All books and materials will be provided by Trinity School of Music. Only one set of books will be given to each student for each semester. Students are required to bring all books to each lesson.

PERFORMANCE OPPORTUNITIES

Trinity is dedicated to seeing each student glorify God with their music ability. We offer many opportunities for student to show their progress. Throughout the year we invite students to perform in our worship services based on their instructor's recommendations and all students are encouraged to participate in the spring recital.

CHRISTMAS EVE FAMILY WORSHIP	December 24, 2021 at 5pm
PALM SUNDAY WORSHIP	April 10, 2022 at 9:30am
SPRING RECITAL	May 8, 2022 at 3pm
WORSHIP IN THE PARK	Summer 2022

FEE SCHEDULE

Trinity School of Music 2021-2022 calendar:

Semester 1 August 16 – December 13 (closed September 6 and November 22-26)

Semester 2 January 3 – April 26 (closed April 4-8)

Students will receive 16 lessons per semester and are charged a total of \$80 per semester or \$20 per month. This may be paid by cash or check payable to Trinity School of Music.

Each student will also be charged an annual \$20 registration fee which is non-refundable. Registration must be completed and paid before a student is scheduled for a lesson time. A teacher will contact you to schedule your lesson after registration is received.

*All tuition payments must be current before a student can begin a new semester.

PUBLICITY WAIVER

Trinity School of Music may use photographs or recordings taken of students and their works, families and instructors during private lessons and performances. Trinity may use these pieces in informational publications including printed matter, audio/video content displayed in various locations, via the internet and others as determined by Trinity School of Music. Trinity School of Music respects your privacy and considers the responsible use of personal information. We will not share any personal information with other entities.

_____ I give permission for Trinity School of Music to publish photographs or recordings of my student and/or their work.

_____ I do not give permission for Trinity School of Music to publish photographs or recordings of my student and/or their work.

Signature of parent/guardian (or student age 18 or older)

Date

